

Salish Regional FYSPRT Annual Work Plan (2021)

The plan outlined below is reflective of the results of the 2020 Annual Needs Assessment. The annual needs assessment survey was conducted from August 6th – September 15th, 2020. The results of the survey were compiled and reviewed, along with contract deliverables, at the Salish FYSPRT meeting on September 28th. Development of the Annual Work Plan began in November and continued through December and received direct inputs from the annual needs assessment, FYSPRT membership, and Tri-Leads. The collaborative efforts from all contributors to this plan is the foundation for the successful outcomes it will produce.

Salish Regional FYSPRT Annual Work Plan (2021)		Developed: 12/16/2020
Goal	Increase Youth, Family, and Systems partner awareness and participation in the Salish Regional FYSPRT program.	
Objectives	Description of Objective	
1.	Salish FYSPRT members will identify and attend outreach events. Salish Regional FYSPRT will personally attend or participate in outreach events in each county (Clallam, Jefferson, and Kitsap) in 2021. This will occur between January 1 st and June 30 th , 2021.	
Priority #1	Identify appropriate outreach events in each county scheduled between January – June 2021	
	a. Identify outreach opportunities from event calendars and community partners.	
	b. Determine optimum outreach events to attend.	
	c. Plan to attend events with the largest attendance.	
	d. Complete event application requirements.	
	e. Coordinate staff and resource information for each event.	
	Items 1a and 1b will be completed by the Salish FYSPRT leadership team by February 28, 2021.	Items 1c and 1d will be completed by the Salish FYSPRT leadership team no later than March 31, 2021.
	Item 1e will be completed by the Salish FYSPRT leadership team no later than May 1, 2021.	
Priority #2	Develop informational and resource materials	
	a. Determine target audiences and appropriate message content.	

	<ul style="list-style-type: none"> b. Develop easily understood resource information. <ul style="list-style-type: none"> i. Ensure appropriate “readability” (example: 6th grade). ii. Ensure consideration for potential cultural comprehension barriers. 			
	<ul style="list-style-type: none"> c. Create informational FYSPRT brochure (tri-fold design). 			
	<ul style="list-style-type: none"> d. Procure sufficient quantity of printed materials. 			
Item 2a will be completed with assistance of Salish FYSPRT membership by February 28, 2021	Item 2b (i and ii) will be completed with assistance of FYSPRT membership by March 31, 2021	Item 2c will be completed by Salish FYSPRT leadership no later than April 15, 2021	Item 2d will be completed by Salish FYSPRT leadership and support of Salish BHASO no later than May 1, 2021	
Priority #3	Determine individuals to attend outreach events			
	<ul style="list-style-type: none"> a. Ensure advance scheduling for optimum FYSPRT membership attendance. 			
	<ul style="list-style-type: none"> b. Match prepared and available staff with prospective audience for optimum community benefit. 			
	<ul style="list-style-type: none"> c. Ensure stipend/reimbursement supports youth/family participants. 			
	<ul style="list-style-type: none"> d. Ensure staff are knowledgeable of FYSPRT/Resource materials. 			
	<ul style="list-style-type: none"> e. Attend scheduled events 			
Items 3a and 3b will be completed as part of the event selection process. Time and travel requirements will be considered in determining who will attend which events. This will be completed by May 1, 2021.	Item 3c will be supported by the FYSPRT convener and Salish BHASO. Youth and family members or Tri-Leads will be supported and assisted in receiving reimbursements for time, travel, childcare, etc... throughout these Annual Work Plan events.	Item 3d will be an ongoing effort once the information and resource material has been developed. FYSPRT members will practice and become familiar with the information to ensure optimum community benefit. Individuals will be fully prepared by May 1, 2021.	Item 3e will occur as determined by scheduled events. FYSPRT members will be supplied with sufficient resource information and materials to support attending scheduled events. FYSPRT members and Tri-Leads will be eligible for time, travel, and childcare reimbursement. This will be completed no later than June 30, 2020.	